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| --- | --- | --- | --- | --- |
| ASSESSMENT TEAM: | | TIME: | DATE: | |
| SITE NAME: | | WORK AREA / EQUPEMENT: | | |
| RISK ID: | RISK ASSESSED BEFORE? | LAST RISK RATING (RPN): | | REFERENCE NUMBER: |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activity or Area Description | Hazard / Effect | Persons at Risk | Existing Controls | Risk Rating LOxDPHxFExNP=RPN | | | | | Adequate Existing Controls? (Yes/No) | Proposed Control Measures | Who? | When? |
| Working in an operation office without an emergency exit door. | People may be trapped during emergencies, increasing the risk of injury or death. | All employees and visitors working in or visiting the operation office. | * Fire extinguishers * Fire alarm system * Smoke detectors | 2 | 15 | 7 | 2 | 420 | No | Install an Emergency Exit Door. | R.K | 3-Sep |
| Conduct regular fire drills and train employees on safe evacuation procedures. | J.E | 14-Aug |
| Display clear signs showing evacuation routes and procedures. | G.B | 14-Aug |