

DMAIC Process Guide



DEFINE



1 Define problem and goal statements

BUSINESS CASE

2 Define customer needs

CUSTOMER NEEDS

3 Identify high level process map

HIGH LEVEL PROCESS

4 Develop project charter

CHARTER

5 Develop project plan

PROJECT PLAN



5 Evaluate measurement system, stability & capability

BASELINE STUDY

4 Collect data on the problem and factors

DATA COLLECTION

3 Establish a data system

DATA SYSTEM

2 Identify key process input variables

KEY PROCESS VARIABLES

1 Create AS-IS process map

AS-IS PROCESS STUDY

MEASURE

ANALYZE

1 Review the results of graphical & basic analysis

PROCESS ANALYSIS

2 Identify all potential root causes

CAUSES IDENTIFICATION

3 Narrow down potential root causes

ROOT CAUSE ANALYSIS

4 Verify root causes using statistic

CAUSES VERIFICATION

5 Create a prediction model

MODELING



5 Confirm improvement against baseline

OUTCOME VS. BASELINE

4 Pilot and implement the plan

IMPLEMENTATION

3 Develop Implementation plan

PLAN IMPLEMENTATION

2 Evaluate, select and optimize best solutions

SOLUTION SELECTION

1 Generate solutions to eliminate root causes & NVAs

SOLUTIONS GENERATION

IMPROVE

CONTROL

1 Prepare a control plan and select control methods

CONTROL MEASURES

2 Standardize the solutions by updating the SOPs

STANDARDIZATION

3 Transfer ownership to process owner

HANDING OVER

4 Capture and share realized benefits

BENEFITS SHARING

5 Prepare an audit process and set-up a control dashboard

CONTINUOUS MONITORING

DEFINE



BUSINESS CASE CUSTOMER NEEDS HIGH LEVEL PROCESS CHARTER PROJECT PLAN



Process Mapping

ANALYZE



BASELINE STUDY DATA COLLECTION DATA SYSTEM KEY PROCESS VARIABLES AS-IS PROCESS STUDY

MEASURE



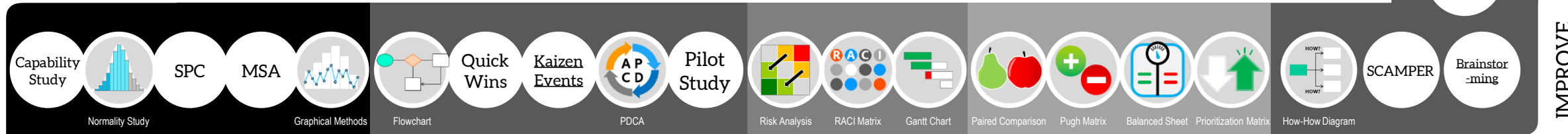
Histogram Box Plot



PROCESS ANALYSIS CAUSES IDENTIFICATION ROOT CAUSE ANALYSIS CAUSES VERIFICATION MODELING



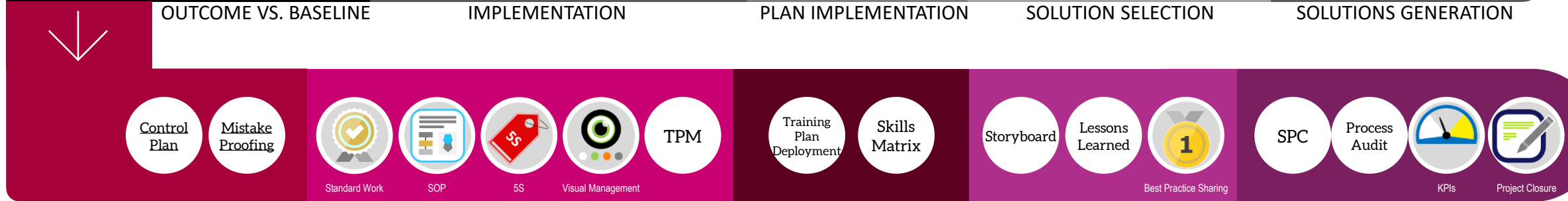
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OUTCOME VS. BASELINE IMPLEMENTATION PLAN IMPLEMENTATION SOLUTION SELECTION SOLUTIONS GENERATION

IMPROVE

CONTROL



CONTROL MEASURES STANDARDIZATION HANDING OVER BENEFITS SHARING CONTINUOUS MONITORING

DEFINE



BUSINESS CASE

Benchmarking | Force Field Analysis | Pareto Analysis | Prioritization

CUSTOMER NEEDS

VOC | Kano Analysis | QFD | CTQ | KPIs

HIGH LEVEL PROCESS

SIPOC analysis | Y=f(x) Cascade | VSM

CHARTER

COPQ | Stakeholder Analysis | Project Charter

PROJECT PLAN

PERT | Gantt Chart | Risk Analysis | Quick Wins

ANALYZE

BASELINE STUDY

Capability Study | Normality Study | SPC | MSA

Histogram | Box Plot

DATA COLLECTION

Measles Chart | Interview | Check Sheet | GEMBA WALK

Questionnaire | Observation

DATA SYSTEM

Sampling | Operational Definition

Data Collection Plan | Process Chart

KEY PROCESS VARIABLES

Opportunity Flowchart

AS-IS PROCESS STUDY

Spaghetti Diagram | Process Sequence Chart | VSM | Flowchart

Time Value Map

PROCESS ANALYSIS

Probability Distribution | Run Chart | Waste Analysis | Value Analysis

CAUSES IDENTIFICATION

Brainstorming | Why-Why Diagram | 5W1H

5 Whys

ROOT CAUSE ANALYSIS

Fishbone Diagram | C&E Matrix | Pareto Analysis | FMEA

CAUSES VERIFICATION

Hypothesis Testing | ANOVA

MODELING

Scatter Diagram | Correlation | Regression

OUTCOME VS. BASELINE

Capability Study | Normality Study | SPC | MSA | Graphical Methods

IMPLEMENTATION

Flowchart | Kaizen Report | Kaizen Event Charter | PDCA | Pilot Study

PLAN IMPLEMENTATION

Risk Analysis | RACI Matrix | Gantt Chart

SOLUTION SELECTION

Paired Comparison | Decision Balanced Sheet

Pugh Matrix | Prioritization Matrix

SOLUTIONS GENERATION

How-How Diagram | SCAMPER | Brainstorming

CONTROL



CONTROL MEASURES

Control Plan | Mistake Proofing

STANDARDIZATION

Standard Work | SOP | 5S | Visual Management | TPM

HANDING OVER

Training Plan Deployment | Skills Matrix

BENEFITS SHARING

Storyboard | Lessons Learned | Best Practice Sharing

CONTINUOUS MONITORING

SPC | Audit Checklist | KPIs | Project Closure

MEASURE

IMPROVE

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